



TEXAS A&M UNIVERSITY
Education Abroad



**PROGRAM DEVELOPMENT
WORKSHOP**

August 31, 2023

Today's Agenda

- Brief Intro to Education Abroad
- Program Development
- Working with Providers
- Questions



IT'S AN AGGIE TRADITION

- #1 university for sending students abroad
- 5,600+ Aggies a year
- 400 different programs
 - Incl. over 100 faculty-led programs and almost 50 field trips
- 110 different countries





BENEFITS OF EDUCATION ABROAD

Independence

Critical Thinking

Openness

Self-awareness

Adaptability

Career Focus

Lifelong Learning

Confidence

Problem Solving

Empathy

Interpersonal Skills

Communication

Language Skills

Civic Engagement



BENEFITS TO FACULTY

- Internationalize your course(s)
 - Enhance existing course(s) with real world, experiential learning
 - Reinvigorate teaching
 - Intercultural learning
 - Develop new research interests
 - Grow professional network
-



PROGRAM DEVELOPMENT

Guidance for faculty



TEXAS A&M UNIVERSITY
Education Abroad

FACULTY-INITIATED TEAM

Christie Dunn, Ph.D.

Associate Director, Faculty-Initiated Programs

Amaris Vargas-Mohan

Program Coordinator II
Standard Service Faculty-led Programs

Erin Kibler

Program Coordinator II
Standard Service Faculty-led Programs

Rebekah Ball

Education Abroad Advisor II

Mary Muyia

Education Abroad Advisor I

Corinne Beverly

Program Coordinator II
Limited-Service Faculty-led Programs
& Field Trips

Rachel Ehmke

Education Abroad Advisor II

Spenser McGowan

Education Abroad Advisor II

fiabroad@tamu.edu

ROLE OF EDUCATION ABROAD

- Provide guidance, support & resources to faculty, staff and students
 - Program development (group workshops or one-on-one)
 - Timelines, templates, etc for development
 - Student advising (virtual!)
- Liaise with on-campus offices for student support (Aggie OneStop/SFAID, Title IX, SCO/AHSO, etc.)
- Share requirements & protocols from university risk management
- Coordinate with THECB and Registrar for faculty-led study abroad courses
- Comprehensive online pre-departure orientation covering travel, health & safety topics
- Standard service faculty-led only:
 - Budget development
 - Coordinate with providers on program development
- For more on services by service level, visit our [Education Abroad Fee Structure page](#)



TEXAS A&M UNIVERSITY

Education Abroad

ROLE OF TAMUG LIAISON TO EA

- Participate in college strategy in international initiatives and promotion of programs
- Meet with departments and faculty to discuss program development and liaise EA in that discussion
- Work with departments on faculty salary and college support
- Liaise with academic advisors
- Send call for proposals and reminders to departments/faculty
- Review, verify accuracy, route proposals, modifications, and course forms
- For limited service and field trip, may manage aspects of program with departmental business office
- Troubleshoot where needed with EA



TEXAS A&M UNIVERSITY

Education Abroad

DEFINITIONS



Acronyms

FI Faculty-Initiated

PDT Program Development Team

Faculty-led Program

51% or more of the contact hours take place **abroad**

Standard programs are managed by EA

Limited programs are managed by the School/College

Field Trips

51% or more of the contact hours take place **on-campus/in the US**

Field trips are managed by the School/College

Provider

Third party servicer offering study abroad programs for students and customization services to faculty

PROPOSAL TIMELINES | FACULTY-LED

Spring & Winter

These are programs traveling either during the **winter break** and/or **Spring semester**.

Deadline: February 1st

Summer

This includes programs traveling in the **Maymester, Summer 1, Summer 2, Summer 10-Week, and Augustmester**.

Deadline: May 1st

Fall

This is for programs traveling over the full **Fall semester**.

Deadline: October 1st

These deadlines indicate the latest date your proposal must be submitted to your [College Liaison](#). **Some colleges may require that you submit your proposal earlier.**

PROPOSAL TIMELINES | FIELD TRIPS

Spring & Winter

These are programs tied to a **Spring** course, often travelling during **Winter, Spring Break, and May.**

Deadline: October 1st

Summer

This includes programs tied to a **Summer** course.

Deadline: February 1st

Fall

This is for programs tied to a **Fall** course, often travelling in late Summer, Thanksgiving, or December.

Deadline: February 1st

These deadlines indicate the date the International Field Trip Registration form must be **submitted to Education Abroad.**

Programs submitting a fee (new or decreased/increased) will also submit to the **provost portal** by the deadlines above.

PROPOSAL PROCESS | PREP TIMELINE

START EARLY!

- Reach out to the PDT about 18 months in advance of travel
- Have an idea of academic focus, country of interest, a wish list of must haves, would like to have, do not want to have
- There are national and University standards that must be followed on abroad programs, and we can ensure those are considered throughout the process

WORK WITH YOUR LIAISON!

- Your College liaison and department can help identify:
 - Courses
 - Dates/terms
 - Location ideas
 - School/department guidelines

DON'T FORGET TO SUBMIT YOUR OWN PROPOSAL!

BE FLEXIBLE!

- You do not need every detailed to be figured out when you reach out to us – the PDT can help you every step of the way!
- Cost is an important factor to consider that may limit some opportunities
- You may find that through our resources there are options you haven't previously considered – be open to the possibilities!

PROVIDERS & CUSTOMIZATION



TEXAS A&M UNIVERSITY
Education Abroad

BENEFITS OF PROVIDERS

- Pre-departure services & logistics
- Streamlining payments & coordination
- On-the-ground support, incl. local staff
- Unique recommendations & access
- Timely facilitation of changes & adjustments while abroad
- Emergency response & risk management



CUSTOMIZING YOUR PROGRAM

- When requesting your proposal, you can provide:
 - Dates
 - Locations (cities/countries)
 - Desired activities, site visits
 - Preferred type of accommodations (i.e. hotel, hostel, apartment, home stay)
 - Transportation needed (i.e. private bus, metro card, train, in-country flight)
 - Classroom space needs & type of technology required
 - Course subject
 - Target cost
- Determine what are “Must Have” vs “Wish List” requests
- When you receive an initial proposal, it is not set in stone! You can continue to customize
- Always keep your program goals at the center

POSSIBLE PROVIDERS



AUIP specializes in the South Pacific. Great for ecology, natural resources, marine sciences, etc.

<https://auip.com/about-auip/auip-services/>



Kaya offers programs in Latin America, Asia-Pacific and Africa in various academic areas including environmental sciences. They incorporate the UN SDGs.

<https://www.kayavolunteer.com/group-programs/>



ISA can offer programs in many countries & regions (incl. Greece, Italy) around the world for all subject areas.

<https://www.studiesabroad.com/en/about-isa/divisions/worldstrides-custom-programs>



AIFS can offer programs in many locations around the world (incl. Galapagos, Ecuador) for all subject areas.

<https://www.aifsabroad.com/customized-faculty-led/>

NOTE: These are just a few of our preferred and affiliate providers chosen because of the destinations/specialties offered. There are more options to explore!

TIPS TO STRENGTHEN YOUR PROPOSAL

- Work with the EA Program Development Team
 - We can support the development, provider matching, and itinerary customization process so your proposal is closer to implementation
- Understand your student population
 - Some courses will have a larger group of students to recruit from,
 - Some requirements could automatically filter out some students who could benefit from your program
- Connect with faculty who've led successful programs
 - Reach out to us and/or your liaison so we can connect you!
- Keep your liaison informed
 - Your liaison is the linchpin between EA and Galveston

RISK MANAGEMENT & SAFETY

- Risk Manager with Global Engagement
- Emergency Response Teams based on case
- 24/7 emergency phone line
- TAMUS International Travel Risk List & Resources:
<https://www.tamus.edu/risk/international-travel/>



CONNECT

Read about other Aggies' experiences

tx.ag/AggiesAbroad




Attend Education Abroad events

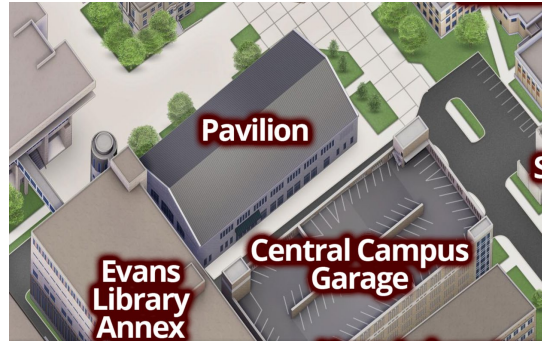
tx.ag/Eaevents






TEXAS A&M UNIVERSITY
Education Abroad

| CONTACT US

-  Pavilion, 1st Floor
-  979.845.0544
-  abroad@tamu.edu



| FOLLOW US

-  @TAMUglobal
-  @TAMUglobal
-  @TAMUglobal



QUESTIONS?



TEXAS A&M UNIVERSITY
Education Abroad